

November 2, 2009

November 2009 Troop Committee Meeting -- BSA Troop 119, Lexington, Ma

Attended by:

Jim Weston, Sam Rippin, Eric Zanin, Sue Ellen Briggs, Jan Gunther, Andy Linn, Manuel Navia, Eric Wetzel, Deborah Zuckerman, Peter Schoch, David Kilroy and Craig Weeks

1) Review of October meeting minutes:

Eagle project signs - Tina Waters needs help

Adult Knots on website

New medical forms on website

Contacted Sea base participants from previous years (Susan Navia)

Scoutmaster's report -- report on Webelos campfire

Filing committee meeting reports

- filing committee meeting reports "memorializes" our decision making
- motions voted on should be highlighted
- secretary needs to maintain the "policy book"

Minutes were accepted by unanimous vote

2) Treasure's report:

Corrected financial data

- \$13,000+ surplus; increased revenue and decreased expenses
- "Big Trip" fund; ~\$10,000
- In-and-out Eagle project fund; ~\$500
- \$5,000 bequest

Committee thanked the Treasurer for his report

3) Discussion on reimbursement policies:

The new reimbursement form circulated to the Committee was discussed

The need for reasonably prompt submission of reimbursement requests was noted

- e.g., Grubmaster reimbursements

People need to declare whether or not they would like a reimbursement

- Mileage reimbursements (@ \$0.20 per mile) are rarely requested

Payment options were discussed

- Paypal payment option seems like a complication
- Reimbursements are best made by check, as in the proposed reimbursement form
- Alternatively, trip organizer should offer cash to drivers and be reimbursed in turn
- Target \$0.20 per mile as a guideline, rounded off to a whole dollar amount

By unanimous vote, the Treasurer is authorized to reimburse at \$0.20 per mile (rounded off to a whole dollar amount) until the Committee revises the policy

In the interest of promptness, reimbursements for deposits (e.g., on trips) will be allowed

By unanimous vote, the Treasurer is authorized to approve budgeted or authorized expenses up to 90 days from the date the expense is incurred

Reimbursement policy for adult leader training was discussed, following up on a number of E-mail proposals ahead of the Committee meeting

By unanimous vote, the Treasurer is authorized to reimburse one half of the expenses for adult training approved by the Committee Chair

4) Scoutmaster report:

A proposal was made for ~ \$280 for an educational program from Drumlin Farm following up on interest in bird study sponsored event

The proposal was approved by unanimous vote

5) Additional items

Eagle Scouts -- progress report: Tom Finneran Board of review this evening; Drew Callahan application; Zach Gunther fund raising; Nick Briggs project to clear park land, will Ned Sheedy be back from college for his Eagle Court of Honor (17DEC09)?

Life Scouts -- one didn't renew registration with the Troop; two are turning 18

Some Life Scouts are a little young; may need interim Boards of Review for these Scouts First Class -- first of the new Scouts nearing First Class rank

Webelos -- camping trip forms sent, but response has been spotty; Webelos parents invited to Thursday's meeting; it would be nice if our Scouts would call the Webelos directly (to make them feel welcome); do we have contact information for the Den Leaders of all the Packs?

Merit Badge Counselors -- paperwork is being resubmitted; registration forms will be returned or destroyed once approval process is complete

Thank you note to FedEx for their assistance in transporting equipment to Summer Camp

Reminder that proper uniforms are required for all Boards of Review

Troop 119 neckerchiefs should be budgeted under "apparel" (like the T-shirts) as opposed to "advancement"

Council Fund Raiser on 06DEC09; can we donate to the Fund Raiser? No interest

Upcoming "Big Trips": National Jamboree; Quebec (2011); Florida SeaBase (2011)

6) Motion to adjourn